



## Obion County Central High School

### STUDENT HANDBOOK

Director of Schools: Mr. David Huss

### CHARACTER COUNTS

Help build the character of the next Generation!

One child One teenager One parent One teacher One coach

One person at a time

**The Six Pillars of Character Provide the Foundation For  
Character Counts!**

**Trustworthiness, Fairness, Respect, Caring, Responsibility,  
Citizenship**

*This agenda belongs to:*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_



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## **OBION COUNTY CENTRAL HIGH SCHOOL**

528 North Highway 51

Troy, Tennessee 38260

Principal, Linda Short

Assistant Principals: Craig Rogers, Tommy Victory

Phone: 731-536-4688 Fax: 731-536-0469

### **MISSION STATEMENT**

The mission of the Obion County School System is to provide a safe learning environment that fosters academic success, promotes good character, and contributes to the community by preparing its students to meet the challenges of tomorrow.

The mission of Obion County Central High School is to develop self-reliant, responsible citizens by challenging students through instruction, curriculum, and example to achieve their highest potential in all endeavors.

“Measuring Our Successes

One Student At a Time”

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**OBION COUNTY BOARD OF EDUCATION**  
**OBION COUNTY CENTRAL HIGH SCHOOL**  
**STUDENT POLICY**  
**HANDBOOK**

**STATEMENT OF PURPOSE**

The Obion County Board of Education has adopted a code of student behavior to comply with the Tennessee Code Annotated 49-9-301. This handbook does not address every possible student action, nor does it address every possible disciplinary action that could be taken by the school personnel and administrators.

We, the Obion County Board of Education, provide this guide for all persons in the Obion County School System.

All institutions governed by the Obion County Board of Education are for the purpose of educating school age students. Any action which is deemed obstructive or not conducive to the learning process of students will be handled with an appropriate disciplinary action by professional employees. The following list constitutes procedures that may be used by employees of the Board of Education; however, professional personnel are not limited to using only actions listed on the following pages.

For a complete listing of board policy and staffing, visit our website at [www.obioncountyschools.com](http://www.obioncountyschools.com).

**GENERAL INFORMATION**

This is not intended to be a complete list of every rule or guideline but rather a general outline of the policies and procedures for smooth operation of our school. It would be impossible to have a policy for every situation, since in many instances there are unique circumstances. These guidelines, tempered with good judgment and common sense, serve as the basis to make Obion County Central High School a pleasant and rewarding experience for students, staff, and parents.

**SCHOOL ADMISSIONS**

Before being accepted in the Obion County School System, the student must furnish the following:

- State Birth Certificate
- Proof of proper immunization (in accordance with TCA)

- Physical examination proof
- School emergency information sheet
- A Social Security Number is preferred

Students must be 5 years of age by September 30th of the current year to enroll in kindergarten and be 6 years of age by September 30th of the current year to enroll in the first grade.

No child shall be eligible to enter first grade after July 1, 1993, without having attended an approved kindergarten program.

Students who have not received a diploma or other certificate of graduation must remain in school until they have reached the age of eighteen (18).

Local boards of education may admit pupils from outside their respective local school systems without the approval of the LEA which the pupil is previously attended up to two (2) weeks before the beginning of the school year and during the school year the approval of both the sending and the receiving LEAs is required.

Transfer of students from one Obion County School to another within the system (without a change in district residence) will also follow the guidelines mentioned in the above paragraph with regard to school transfers and will require approval of the principal(s).

The enrollment in, or transfer to, any Obion County School, either from within or outside the County, which would result in the student living with a person or persons not having legal custody of the student, must have the approval of the Obion County Board of Education. Temporary approval may be given by the principal, where the situation warrants, until such time as the School Board meets.

It is mutually agreed between the directors of schools of the Union City and Obion County School Systems that once both schools systems have been in session for five (5) simultaneously consecutive days, students will not be allowed to transfer between school systems unless:

1. there has been a permanent change of residence which results in the legal residence of the student being located in another school district within the county, i.e., from inside the Union City city limits to the county or from outside the Union City city limits to within the Union City city limits; or
2. other extraneous circumstances for which both directors of schools agree are in the best interest of the student.

## VISITORS TO SCHOOL

Parents are welcome to visit the schools. Visitors must report to the office and receive a visitor's pass. Permission to enter a classroom must be obtained from the principal.

Conferences should be scheduled through the school office.

Students are not allowed to bring friends or relatives to school with them to attend classes or visit during the school day.

## CORE CURRICULUM

English	4 credits
Math	3 credits
Science	3 credits
Social Studies	3 credits
Lifetime Wellness	1 credit
Computer Keyboarding/Applications	1 credit
<u>Electives</u>	<u>7 credits</u>
Total Credits for Graduation	22 credits

## PATH OF STUDY

Every student must choose a path of study.

**University Path**-Students choosing this path will complete the core curriculum and include in their electives the following: Foreign Language-2 units of the same language, Fine Arts-1 unit of art or music.

**Technical Path**-Students choosing this path will complete the core curriculum and include in their electives the following: Concentrated Technical Area 4 units. Students may choose from: Agriculture, Family and Consumer Sciences, Health Science, Business Technology, Criminal Justice, Marketing, Automotive Services, Carpentry, Collision Repair, Cosmetology, and Welding.

**Dual Path**-Students choosing this path must meet all the requirements of both the University Path and the Technical Path. Careful planning is necessary beginning with the 9th grade in order to fulfill the Dual Path requirements.

**Gateway Testing**-To raise the academic bar for all high school students and add accountability for students' academic performance, Tennessee has adopted a new testing requirement for end-of-course tests. Beginning with the entering freshman class of 2001-2002,

students must pass in the following subjects to earn a high school diploma.

**Algebra I, Biology I/Biology for Technology, English 2**

**Diploma Programs: Regular Diploma, Obion County Challenge, Tennessee Scholars, Regular Diploma-Complete** 22 credits as listed below and passing scores of the state Gateway exams in Algebra I, Biology I/Biology for Technology and English 2.

English	4
Math	3
Science	3
Social Studies	3 (W. Geo., Am. Hist., Econ. 1/2 , Gov. 1/2 )
Lifetime Wellness	1
Computer Keyboarding/Applications	1
<u>Electives</u>	<u>7</u>
<b>Total</b>	<b>22</b>

**Obion County Challenge**

English (honors only)	4
Math (Alg. I, Alg. II, Geom., Pre-Cal., Adv. Alg./Tri.)	4
Science (Biol. 1, Chem. 1, Chem. 2, Biol. 2, Physics)	4
Social Studies (W. Geo., Am. Hist., Econ. 1/2, Gov. 1/2)	3
Lifetime Wellness	1
Computer	1
Foreign Language (same)	2
Fine Art (music or art)	1
<u>Electives (minimum)</u>	<u>2</u>
<b>Total</b>	<b>22</b>

**Tennessee Scholars**

English (regular or honors)	4
Math (Alg I, Alg II, Geom, one higher level math)	4
Science (Biol 1 & 2 lab sciences)	3
Social Studies (W. Geo, Am Hist, Econ 1/2, Gov 1/2)	3
Lifetime Wellness	1
Computer	1
Foreign Language (same)	2
Fine Art (music or art)	1

Technical Courses (in same tech. path)	2
Electives (minimum)	1
<b>Total</b>	<b>22</b>

All subjects must be completed with a final average of a “C” (75).

## COLLEGE ADMISSION REQUIREMENTS

The minimum undergraduate admission requirements at all of The University of Tennessee campuses and the State Board of Regents institutions consist of the following:

English	4
Algebra I and II	2
Geometry	1
Natural science, including at least one year of Biology, Chemistry, or Physics	2
American History	1
World Geography	1
Foreign Language (same)	2
Fine Art (music or art)	1

## GRADING SYSTEM

The following grading system will be used:

<b>A-100-93</b>	<b>D-74-70</b>
<b>B-92-85</b>	<b>F-69-0</b>
<b>C-84-75</b>	

Students in grades 1-12 will receive numerical grades.

## HONOR ROLL

Gold Honor Roll requires a grade point average of 93-100, with no grades lower than an 85 for the marking period.

Silver Honor Roll requires a grade point average of 85-92, with no grade lower than an 85 for the marking period.

## **PROMOTION AND RETENTION**

Promotions or failures shall be considered on the basis of what is best for the child. The final decision will be made by the teachers involved and the principal.

Grades are reported each nine weeks for each student. The report cards will inform parents of student progress. An intercession report will be sent home mid-nine weeks.

Grades are reported each nine weeks through a report card. This report card will inform the parent of the student's progress during the school year. There is also a mid-nine week progress report that is given to the student. There are two parent-teacher conferences during the school year. One is at the end of the first (1st) nine weeks and the second is midway into the third (3rd) nine weeks. Parents are encouraged to attend these conferences. If other concerns arise, then call the school to set up an appointment to conference with your child's teachers.

To be promoted from the...

9th grade to 10th grade	Must have accrued 5 credits
10th grade to 11th grade	A total of 10 credits
11th grade to 12th grade	A total of 15 credits
To graduate:	A minimum of 22 credits with all course criteria met.

## **SUMMER SCHOOL CRITERIA**

1. Student must have between a 65-69 average.
2. Teacher recommendation for remediation.
3. Principal recommendation based upon:
  - a. Unexcused absences may not exceed six (6) full days during the year.
  - b. Denial if the student has a history of discipline concerns.
  - c. Total number of days absent does not exceed twenty (20) days with consideration given to extenuating circumstances.

## **CODE OF BEHAVIOR AND DISCIPLINE FOR THE OBION COUNTY SCHOOL SYSTEM**

In a continued effort to provide safe schools for students, the Obion County Board of Education has developed a code of behavior and discipline explaining the steps of discipline for unacceptable behavior

and an acceptable use policy for electronic information. The last page of this booklet requires signatures from both the student and parent and must be returned so that it can be placed in the student's permanent record. Keep the rest of this material for your reference. Please know that the discipline options are guidelines. Administrators may use these options in isolation or a combination thereof.

### **Discipline Procedures**

The following levels of misbehavior and disciplinary procedures and options are designed to protect all members of the educational community in the exercise of their rights and duties.

#### **Misbehaviors: Level I**

Minor misbehavior on the part of the student, which impedes orderly classroom procedures or interferes with the orderly operation of the school, but which can usually be handled by an individual staff member.

#### **Examples (not an exclusive listing):**

- classroom disturbances
- classroom tardiness
- cheating and lying
- abusive language to other students
- non-defiant failure to do assignments or carry out directions
- out of assigned area

#### **Disciplinary Procedures:**

- immediate intervention by the staff member
- determine what offense was committed and its severity
- determine offender and that he/she understands the nature of the offense
- employ appropriate disciplinary options
- record of the offense and disciplinary action maintained by staff member

#### **Disciplinary Options (not an exclusive listing):**

- verbal reprimand
- special assignment
- restricting activities
- counseling
- withdrawal of privileges

- detention
- corporal punishment
- in-school detention

**Misbehaviors: Level II**

Misbehaviors whose frequency or seriousness tends to disrupt the learning climate of the school. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others, but whose educational consequences are serious enough to require corrective action on the part of the staff member.

**Examples (not an exclusive listing):**

- continuation of unmodified Level I behaviors
- school or class tardiness
- school or class truancy
- use of tobacco
- using forged notes or excuses
- disruptive classroom behavior
- abusive language to a school employee

**Disciplinary Procedures (if teacher feels is necessary):**

- student is referred to the principal
- principal meets with teacher and student
- principal will take appropriate disciplinary action and notify teacher
- record of offense and disciplinary action taken will be maintained by the principal

**Disciplinary Options (not an exclusive listing):**

- behavior modification
- counseling
- in-school detention
- corporal punishment
- detention
- Saturday School
- out of school suspension not to exceed ten (10) days
- alternative school

**Misbehaviors: Level III**

Act directed against persons or property, but whose consequences do not seriously endanger the health or safety of others in the school.

**Examples (not an exclusive listing):**

- continuation of unmodified Level I and II behaviors
- fighting (simple)
- vandalism (minor)
- stealing
- threats to others
- harassment: sexual, racial, ethnic, religious

**Disciplinary Procedures:**

- student is referred to the principal
- principal meets with teacher and student
- principal will take appropriate disciplinary action and notify teacher
- principal may refer incident to the Director of Schools
- record of offense and disciplinary action taken will be maintained by the principal

**Disciplinary Options (not an exclusive listing):**

- behavior modification
- counseling
- in-school detention
- corporal punishment
- detention
- Saturday School
- out of school suspension not to exceed ten (10) days
- alternative school
- restitution for loss of property
- long term out-of-school suspension

**Misbehaviors: Level IV**

Acts which result in violence to another's person or property of which pose a threat to the safety of others in the school. These acts are so serious that they usually require administrative actions, which result in the immediate removal of the student from the school, the intervention of law enforcement authorities, and action by the Board.

**Examples (not an exclusive listing):**

- unmodified Level I, II, and III behaviors
- extortion
- bomb threat
- possession/use/transfer of dangerous weapons\*

- assault/battery\*
- vandalism
- theft/possession/sale of stolen property
- arson
- possession/use of alcohol
- possession/use/transfer of unauthorized substances\*
- harassment: sexual, racial, ethnic, religious

**Disciplinary Procedures:**

- principal confers with appropriate staff members and with the student
- parents are notified
- law enforcement officials are notified
- incident is reported and recommendations made to the director
- complete and accurate reports are submitted to the director
- record of offense and disciplinary action taken will be maintained by the principal
- student is given hearing before a disciplinary hearing authority

**Disciplinary Options (not an exclusive listing):**

- Saturday School
- out of school suspension
- alternative school
- other hearing authority of School Board action which results in appropriate placement
- suspension for a period of not less than one (1) calendar year

\*Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the Director of Schools on a case-by-case basis.

**Additional Guidelines:**

1. A student shall not be suspended solely because charges are pending against him/her in juvenile court.
2. A principal shall not impose successive short-term suspensions that cumulatively exceed ten (10) days for the same offense.
3. A teacher or other school official shall not reduce or authorize the reduction of a student's grade because of discipline problems
4. A student shall not be denied the passing of a course or grade promotion solely on the basis of absences except as provided by Board policy.

5. A student shall not be denied the passing of a course or grade promotion solely on the basis of failure to:
    - a. pay any activity fee; or
    - b. pay a library fee or other school fine; or
    - c. make restitution for lost or damaged school property.
- Writing Assignment = Reports or papers, not repetition sentences.
  - Loss of Privileges = Shall not exceed number of days suspended.
  - Suspension = Removal from the school for a specified period of time (TCA § 49-6-3401).
  - ISS = At local school
  - Alternative School = Placement at the Obion County Alternative School located at the Obion County Career Technology Center
  - Saturday School = Used for any violation of school rules and policies. School administration has final determination. Placement at the Obion County Alternative School located at the Obion County Career Technology Center.
  - Out of School = At home
  - Expulsion = Removal of a student for the remainder of a school term (TCA § 49-6-3401).
  - Students in the elementary schools are restricted from driving a motor vehicle on the campus at any time.

**RULE 1. Unexcused Absences and Tardiness, Skipping Classes and School**

Unexcused absences and tardiness, skipping class, being in an unauthorized place on campus, skipping school, or urging others to violate these rules are unacceptable.

**Chronic Tardiness (Unexcused Per Semester)**

Before and after school will be addressed with assigned detention two days per week.

Tardies to class

1st tardy= verbal warning

2<sup>nd</sup> tardy= 1 detention

3<sup>rd</sup> tardy= 2 detentions

4<sup>th</sup> tardy= 3 detentions

5<sup>th</sup> tardy= 4 detentions

6<sup>th</sup> tardy= 1 day OSS

Tardies to school

3<sup>rd</sup> tardy= 1 detention

4<sup>th</sup> tardy= 2 detentions

5<sup>th</sup> tardy= 3 detentions

6<sup>th</sup> tardy= 1 day OSS

All accumulated tardies will be removed at the beginning of a new semester.

**Release During School Hours**

The following procedure will be observed with regard to dismissal of students:

- No student will leave school prior to regular dismissal hours, except with the approval of the principal and parent.  
*High school students are prohibited from checking out of school prior to regular dismissal hours via telephone if it results in an unexcused absence. The parent will be required to pick up the high school student or prearrange the early dismissal by sending a written request. In extreme emergencies, the principal will have the discretion to waive these requirements.*
- No student will be sent from the school during school hours to perform an errand or act as a messenger.
- When dental and medical appointments cannot be scheduled outside school hours, parent(s) must send a written request for dismissal or call for the student in person.
- Children will be released only upon the request of the parent whom the court holds directly responsible for the child, or who is the parent or guardian registered on the school record.
- No principal or teacher shall permit a change in the physical custody of a child at school unless:
  - The person seeking custody of the child presents the school official with a certified copy of a valid court order from a Tennessee court designating the person who has custody of the child; and
  - The person seeking custody gives the school official reasonable advanced notice of his/her intent to take custody of the child at school.
- Students are encouraged not to check out during exams or state mandated testing.
- High school students may be released for jobs and approved training at centers outside their home schools under regulations approved by the Board.

**RULE 2. Leaving Campus Without Authority:**

**Leaving School Without Permission:**

1st offense – 1 day out of school suspension (OSS), contact parent(s), revoke driving privileges for 10 school days.

2nd offense – 3 days out of school suspension (OSS), contact parent(s), no driving privileges for remainder of the school year.

3rd offense – refer to Obion County Board of Education’s Disciplinary Committee.

**Skipping Class:**

1st offense – student will be given 1 detention, counsel with parent(s)/guardian(s) and student.

2nd offense – student will be given 1 day of Saturday School, counsel with parent(s)/guardian(s) and student.

3rd offense – 5 day placement in Alternative School, parent conference in school office.

**Skipping School:**

1st offense – 10 days alternative school, counsel with parent(s)/guardian(s) and student.

2nd offense – 3 days out of school suspension (OSS), counsel with parent(s)/guardian(s) and student.

3rd offense – petition for additional discipline through Disciplinary Committee.

NOTE: Students are considered to be skipping school if they fail to report for the school day and do not have proper authorization for such.

**Attendance Request (Drivers Licenses):**

At the time of request, unexcused absences may not exceed six (6) full days and the total of days absent does not exceed twenty (20) days with consideration given to extenuating circumstances.

**RULE 3. Student Dress Code**

Students should adhere to the current Board Policy on Student Dress Code, which can be located on the Obion

County School System's web site at  
www.obioncountyschools.com.

**RULE 4. Misbehavior on Bus**

No student shall curse, show argumentative, disruptive, or disrespectful behavior, or otherwise demonstrate threatening or bodily harm to any individual while loading, riding or exiting a bus.

Note: Riding a school bus is a privilege, not a right. Misbehavior on a school bus may lead to riding privileges being revoked by school administration.

**RULE 5. Tobacco Offenses**

The use of tobacco is prohibited at all times while on school grounds or while students are representing the school at any supervised function or event.

**Possession/Use of Tobacco:**

1st offense – Cite to juvenile court or 5 day placement in Alternative School, contact parents.

2nd offense – Cite to juvenile court or 10 day placement in Alternative school, contact parents.

**RULE 6. Cheating**

Cheating on tests or examinations will not be tolerated. No student shall cheat on any exam, project or report.

Recommended sanctions: The student will be given a grade of zero for that assignment and parents will be notified by the teacher.

**RULE 7. Gambling on School Property or at a School Function**

Gambling will not be tolerated on school property or during school sponsored activities.

**RULE 8. Disregard of Directions or Commands/Failure to Accept Disciplinary Action of the Teacher**

A student shall not fail to comply with reasonable directions or commands of principals, teachers, substitute teachers, teacher aides, school bus drivers, or other authorized school personnel when on the school grounds or while under school supervision.

**RULE 9. Extortion**

Extortion of any kind will not be tolerated.

**RULE 10. Use of Electronic Devices in School**

An electronic device for the purpose of this policy is considered to be a cell phone, personal pager, CD player, radio, iPod, or camera.

*Students may not have a cell phone on their person during the school hours. The devices should be left in their automobile or locker during the school day. The device should be left in the "off" position if stored in the student's locker and should not be visible during the regular school hours or during bus routes to and from school.*

If problems arise from the improper use of electronic devices the following action will be taken:

1st offense - Devices will be confiscated and returned to the student at the end of the school day. A record of this infraction will also be recorded in the school's database.

2nd offense - Devices will be confiscated and will only be returned to the parent/guardian. A record of this infraction will also be recorded in the school's database.

3rd offense - Devices will be confiscated *and returned at the end of the school year.*

Neither the school system nor the individual schools shall retain any responsibility/liability for the loss, theft, or unauthorized use of these electronic devices.

Teachers may have a cell phone in their possession but it shall be used only in their *planning* time and when students are not present.

Students shall not possess a pager or personal communication device unless he/she has a permit and is on active duty as a member of a volunteer fire fighting organization or a volunteer emergency medical service organization. In order to obtain a permit, the minor must have secured a signed consent form from one of his/her parents or legal guardian(s).

**RULE 11. Criminal Law Violations**

A student who is on legal probation for any reason and/or whose presence on the school campus may endanger the safety of other students and/or cause substantial disruption to school bus operations will not be tolerated.

**RULE 12. Use of Profane, Vulgar, or Obscene Words, Gestures, or Other Action Which Disrupts School System Operation**

- A. Casual cursing, aggressive and repetitive cursing, and/or obscene gestures, and racial slurs will not be tolerated.
- B. Extreme anger or uncontrollable behaviors will not be tolerated.

**Unacceptable Language:**

1st offense – teacher-assigned 1,000 word reflective report on the inappropriateness of such behavior, contact parents. \*If report is not completed by the next attending day, student is assigned ISS for that class period until work is completed.

2nd offense – 1 day out of school suspension (OSS), parent conference in school office.

3rd offense – 3 day out of school suspension (OSS), parent conference in school office.

**RULE 13. Rude and Disrespectful Behavior**

No student shall curse or intentionally argue in a demanding or disruptive manner with any teacher or administrator, or otherwise show disrespect for school personnel.

Mild Situation

1st offense – educate, inform through counseling, contact parents.

2nd offense – 1 day placement in Saturday School, contact parents.

3rd offense – 5 day placement in Alternative School, contact parents.

**Fighting:**

A student shall not cause or threaten to cause bodily harm or mental anguish to any person, student, guest, or personal property of another on the school grounds or while under school supervision.

1st offense – 5 days out of school suspension (OSS), parent conferences in school office.

2nd offense – 5 days out of school suspension (OSS), 10 days alternative school, parent conference in school office.

3rd offense – petition for additional discipline through Disciplinary Committee.

**Picking on Other Students:**

1st offense – counsel with student, record as disciplinary entry, contact parents.

2nd offense – 1 day out of school suspension (OSS), parent conference in school office.

3rd offense – 3 days out of school suspension (OSS), parent conference in school office.

**Public Display of Affection:**

Students are expected to limit their display of public affection.

School administration will determine what is excessive display of affection.

Possible disciplinary sanctions can be imposed.

**Failure to Complete Written Assignments for Punishment, 2 Consecutive Homework Assignments, or being Unprepared for Class:**

*Detention or Saturday School may be assigned.*

**RULE 14. Assault and/or Battery on a School Employee**

A student shall not cause physical injury or behave in such a way as could reasonably cause physical injury to a school employee on the school grounds or during a school activity, function, or event off school grounds, or while under school supervision.

**RULE 15. Disruption and Interference with School**

No student shall:

- A. Cause a false fire alarm.
- B. Set fire to or in any school building or property.
- C. Block any entrance, occupy any school building, prevent any class or function from taking place, prevent any student, guest, or employee from using any facilities or block any normal pedestrian or vehicular traffic or otherwise deprive others of free access to or use of any facility, program or activity, associated with the Obion County School System.

**RULE 16. Sexual Misconduct of Offense**

No student shall be guilty of molesting another student or of indecent exposure on school property, during school functions, or under school supervision.

- A. Intentional, inappropriate touching of another student; sexual harassment

B. Indecent exposure

**RULE 17. All Prescription Drugs Must be Registered with the School Nurse**

DRUGS: OVER-THE-COUNTER DRUGS, NARCOTICS, STIMULANT DRUGS, OR ANY DRUG REQUIRING A PRESCRIPTION CONTROLLED BY THE TENNESSEE STATE BOARD OF PHARMACY, OR ANY OTHER CONTROLLED SUBSTANCE.

A student shall not possess, sell, or use any unauthorized drug on school property, during a school activity, function, or event off school grounds, or while under school supervision.

**MEDICATIONS AT SCHOOL**

All over-the-counter and prescribed medication must be checked in and dispensed through the school nurse. NO EXCEPTIONS. All medications must be in their original container.

**MEDICAL DISABILITIES OR MEDICAL REACTIONS**

All students should have on file with the office any medical disabilities or medical reactions with medicines, insect bites, or bee stings.

**ACCIDENTS AT SCHOOL**

If there is an accident during school hours or at a school-sponsored activity, report the accident to the instructor in charge, to the secretary of the school, or the school administration as soon as possible.

**ADDITIONAL NOTES:**

1. Prescription Drug and Non-prescription Drug rule: A student shall not possess, sell, use or be under the influence of any unauthorized drug.
2. Students shall not consume over-the-counter or prescription drugs in excess the recommended dosage.

**RULE 18. Damage or Destruction of School Property and Buses**

A student shall not cause damage to school property or steal or attempt to steal school property to include textbooks, library books, reference materials, and computers (attachments/software).

**RULE 19. Damage, Destruction, or Theft of Private Property**

A student shall not cause or attempt to cause damage to private property or steal or attempt to steal private property either on the school grounds or during a school activity, function, or event off school grounds or while under school supervision.

**RULE 20. Alcoholic Beverages or Intoxicant of Any Kind**

Alcoholic beverages shall not be permitted on school owned property, school buses, at school sponsored activities, or while under school supervision (including events off school grounds). Students shall not be under the influence of alcoholic beverages or intoxicants of any kind.

**RULE 21. Possession and/or Use of Weapons and Dangerous Instruments**

Students shall not possess, handle, transmit, use or attempt to use any dangerous weapon in school buildings or on school grounds at any time or in school vehicles and/or buses or off the school grounds at a school sponsored activity, function, or event.

Dangerous weapons for the purpose of this policy shall include, but are not limited to "...any firearm, explosive, explosive weapon, bowie knife, hawk-bill knife, ice pick, dagger, sling-shot, switchblade knife, blackjack, knuckles..."

Students who are found to have violated this policy shall be subject to suspension for a period of not less than 5 days and up to one (1) year. The Director of Schools shall have the authority to modify this suspension requirement on a case-by-case basis.

When it is determined that a student has violated this policy, the principal of the school shall notify the Director of Schools, student's parent or guardian, and the criminal justice or juvenile delinquency system as required by law.

**RULE 22. Gang Related Behaviors**

Any type of gang-related behavior, dress, conduct, mannerisms, paraphernalia, and symbols will not be tolerated.

**RULE 23. District-Provided Access to Electronic Information, Services, and Networks for Students**

**ACCEPTABLE USE POLICY**

The Obion County Board of Education recognizes that telecommunications and other new technologies have transformed the ways that information may be accessed and communicated. It is incumbent upon students to use this privilege in an appropriate and responsible manner.

Students utilizing school provided Internet access must be supervised by staff of the Obion County School System, students are responsible for appropriate behavior on-line. Access to network services will be provided to students who agree to act in a considerate and responsible manner. Permission is contingent upon student use being consistent with the education objectives of the Obion County School System. Parents and guardians of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. Users are expected to use appropriate judgment in selecting and viewing Internet sites. To that end, the Obion County Board of Education supports and respects each family's right to decide whether or not to apply for independent access.

Electronic media storage will be treated like a school locker and is subject to inspection by school officials. Network administrators, school site administrators, and teachers may review files and communications under the same standards set for inspection of school lockers in order to maintain electronic media integrity and ensure that students are using the system responsibly. Network users should not expect that files stored on district servers will always be private or be maintained indefinitely.

The following uses of district provided access to telecommunications and electronic information are **not** permitted:

- To violate existing policy and regulation or any local, state or federal statute;
- To access, upload, download, or distribute pornographic, obscene, sexually explicit material, or any materials objectionable in a public school environment;

- To transmit obscene, abusive, racist, sexually explicit, or threatening language;
- To vandalize, damage, or disable the property of another individual or organization;
- To access another individual's materials, information, or files without permission;
- To violate copyright or otherwise use the intellectual property of another individual or organization without permission;
- To engage in activities for commercial profit; for product advertisements; or for political lobbying;
- To use for any purpose inconsistent with the system's discipline policies or code of conduct;
- To defame or demean any person; and
- To have personal electronic mail unless approved by the teacher.

Recommended sanctions: Violations may result in loss of access.

*When applicable, law enforcement agencies may be involved.*

## **STUDENT ATTENDANCE AND TARDINESS (TCA § 49-6-3007)**

Students who are absent from school must have their parents or guardians contact the school prior to the next school day. Failure to contact the school will result in an unexcused absence. Excused absences will be given for illness, death in the immediate family, or a doctor's appointment. All other absences will be unexcused unless prior approval is granted by the principal or assistant principal.

Students who become ill or injured while at school shall be dismissed from school only after parents or guardians have been notified. Exceptions shall be made only in cases of emergency.

Students who are late to school must report to the principal's office for admission to class. Unexcused tardies to school will be made up after school hours under the supervision of the principal or designated teachers or left to the discretion of the principal. K-8 tardies will be left to the discretion of the principal.

Students shall be dismissed before the school day officially ends only when a parent or guardian writes or appears in person, explaining the reason for early dismissal to the principal. The request must be presented to the principal's office.

An early dismissal slip will be provided to show the teachers of the classes missed.

When a student is absent from school with an excused absence, he/she will have the responsibility to make arrangements for missed work on the day of their return. A student will have the same number of days to make up missed work as the number of days absent. Example: A student who is absent two days will have two days to make up missed work. Make up work for students K-3 will be at the discretion of the principals.

Students who are late to class must be reported to the principal's office. Tardies are to be made up after school hours under the supervision of the principal or designated teachers. K-8 principals will handle tardies at their discretion.

A child is considered truant when he is absent from school for five (5) days during the school year without an adequate excuse. The days do not have to be consecutive days. (TCA§49-1918)

Attendance is a key factor in student achievement. All students are expected to be present and on time every day that school is in session. Excused and unexcused admits are determined by the principal or his designated representatives.

## **ABSENCES**

### Procedure for five or fewer parental notes

Parents should contact the school by phone anytime their student is absent. Upon the student's return to school, a parent note or third party confirmation shall be sent to explain the absence. Schools will accept five parental notes for excused absences without third party confirmation. After the fifth absence with parental notification only, third party confirmation will be required. Third party confirmation may include statements from the doctor, dentist, funeral home director, court official, etc.

### Procedure for more than five parental notes

After five parental notifications have been accepted for excused absences, absences will only be excused if corroborated by a third party; i.e., doctor's statement, funeral home director, court, etc. Students returning to school without documentation from a third party will be considered unexcused. After five parent notes, written notes from parents/guardians will not be accepted for excused absences. Absences will be classified as either excused or unexcused as determined by the school principal or his/her designee.

### Make-up Work

In an effort to maintain the academic pace established by teachers/students, students will be given an opportunity to make up all schoolwork missed due to being absent. The student and/or parent(s) will have the responsibility of making initial inquiry about making up missed school work. Any schoolwork or tests not made up during the specified time and according to the specified guidelines established by the principal/teacher will result in a zero for that work.

Students with an excused absence shall be permitted to make up all schoolwork missed within a reasonable amount of time. Students with unexcused absences may make up schoolwork after school. Students will complete the make up schoolwork under the supervision of the principal and/or his/her designee in the Extended School Program, the tutoring program, or in Saturday School. Parents must make after-school arrangements with the principal or designee within two days of the child's returning to school.

A notice of unlawful attendance will be mailed to parents of students with five unexcused absences. When a student reaches his/her eighth unexcused absence, he/she (or his/her parents) may be cited to juvenile court for truancy. If students are allowed to continue violating school attendance laws, they may eventually become dropout statistics and possibly become involved in delinquent activities.

Attendance is a key factor in student achievement; therefore, students are expected to be present each day that school is in session.

#### **Excused Absences:**

1. Death of parent, guardian, grandparent, brothers, sisters, aunt, uncle, niece, nephew, or any member of the immediate household. (Must be confirmed by the parent or guardian)
2. School trips, contest, conventions, 4-H Club activities, or competitive events.
3. Illness – A doctor's statement may be required.
4. Hospitalization of student.
5. Doctor or Dental appointment.
6. Confinement order by a physician, major illness to mother, father, grandparents, guardian, or sibling.
7. Church trips – The church should provide the school with a list of students making the trip.
8. Failure of the bus to make its route because of weather conditions or mechanical problems.

9. Court appearance with corroboration from the court.

\*\*Other absences, sign-ins and checkouts will be unexcused.

\* Excused Absences: When a student returns from an absence, he/she must bring a note to the attendance office before the school day starts or have had a parent call the office concerning the absence in order to receive an excused admit slip. The absence will be recorded as an unexcused absence until one of the above procedures has occurred. Parents are requested to call the school on the day of the absence and explain the reason for the absence. All excuses must be turned in to the attendance office within 3 days of the student returning to school from the absence.

\*\* Unexcused Absences: If unexcused absences equal eight (8), then the student (17 years of age or less) and parent shall be cited to juvenile court for truancy. If the student is 18 years of age or over, then he/she shall be placed in alternative school for 10 days.

#### **FIELD TRIPS / SCHOOL COMPETITIONS**

Students may not be allowed to participate in school sponsored field trips and competitions for the following reasons:

-excessive tardies/absences

-various disciplinary infractions

-unacceptable grades/classwork

### **TENNESSEE STATE LAWS TENNESSEE CODE ANNOTATED**

#### **Disorderly Conduct (TCA§49-6-4102):**

Every teacher is authorized to hold every pupil strictly accountable for any disorderly conduct in school or on the playground of the school, or on any school bus going to or returning from school, or during intermission or recess period.

#### **Corporal Punishment (TCA§49-6-4103):**

Any teacher or school principal may use corporal punishment in a reasonable manner against any pupil for good cause in order to maintain discipline and order within the public schools.

#### **Search & Seizure Laws (TCA§49-6-4204)**

(a) When individual circumstances in a school dictate it, a principal may order the lockers or other enclosures used for storage by students,

and other areas accessible to students be searched in his/her presence or in the presence of other members of his/her staff.

(b) Individual circumstances requiring a search may include incidents on school property, including school buses, involving the use of dangerous weapons or drugs by students, which are known to the principal or other staff members, information received from law enforcement, juvenile or other authorities indicating a pattern of drug dealing or drug use by students of that school, any assault or attempted assault on school property with dangerous weapons, or any other actions or incidents known by the principal which give reasonable cause that drugs or dangerous weapons are held on school property by one or more students.

**(TCA§49-6-4205):** In an emergency situation where a student has used or displayed a dangerous weapon or drug, the principal may conduct such search as is necessary under the circumstances, including a search of the student's person, to locate and recover such dangerous weapon or drug before any student can be harmed.

**(TCA§49-6-4205):** In other situations, a student's pockets, purse, or other container may be required to be emptied if a search of a locker or other area used for storage by the student has disclosed the presence of a dangerous weapon or drugs. If it seems probable to a principal, from the results of a locker search or from information received from a teacher, staff member, or other student, that a particular student has a dangerous weapon or drug concealed on his person, he shall be subject to physical search.

**(TCA§49-9-411):** Any dangerous weapon or drug located by the principal or other staff member in the course of a search shall be turned over to the appropriate law enforcement officer for proper disposal.

#### **Use of Drug Dogs for Searches**

The use of drug dogs for searches shall be in accordance with TCA§ 49-6-4208 and in accordance with the intent of TCA§49-6-4201, "School Security Act of 1981". The school principal shall consult with the Director or his/her designee prior to requesting a drug dog.

When a school principal, in his/her professional judgment, has cause to believe that drugs are present on school property, a properly trained drug dog can be used to facilitate a search of the school building, grounds, or vehicles parked on school property.

The principal's request shall be made to a law enforcement agency with a properly trained drug dog.

The drug dog or other animal trained to detect drugs by odor shall be used only to pinpoint areas needed to be searched.

Search of lockers shall be conducted in accordance with TCA§49-6-4204.

Search of students and containers shall be conducted in accordance with TCA§49-6-4205.

Search of vehicles shall be conducted in accordance with TCA§40-6-4206. A copy of this policy shall be posted for students at all times in each school which contains any combination of grades 6-12 and shall be announced during student orientation each year.

#### **Child Abuse Law**

State law requires school personnel to report suspected child abuse cases to the proper authorities.

#### **Weapons**

Senate and House Bill SB No. 1576, HB No. 1547 (**TCA§49-6-4202**)

It shall be unlawful for any person to possess, or carry, whether openly or concealed, any gun, shotgun, rifle, pistol, dynamite cartridge, bomb, grenade, mine, explosive device, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade, knife, blackjack, metallic knuckles, any other weapon of like kind, not used solely for instructional or school sanctioned ceremonial purposes, in any public or private school campus, grounds, recreation area, athletic field, or other property owned, used or operated by any board of education, school, college, or university board of trustees, regents or directors for the administration of any public or private educational institution.

(TCA§39-17-1302)

(TCA§39-17-1309)

#### **Safe & Secure Learning Environment**

In accordance with TCA§49-6-4216, the Obion County School System will maintain safe and secure learning environments free of drugs, drug paraphernalia, violence and dangerous weapons and will impose swift, certain and severe disciplinary sanctions on any persons who:

1. Bring drugs, drug paraphernalia or dangerous weapon onto a school bus, school property, or to any school event or activity; or
2. While on a school bus, on school property, or while attending any school event or activity:
  - A. Is under the influence of a drug; or

- B. Possesses a drug, drug paraphernalia, or dangerous weapon; or
  - C. Assaults or threatens to assault a teacher, student, or other person.
3. VERBAL ASSAULT - any principal or assistant principal may suspend/expel any student from attendance at school or any school-related activity on or off campus or from riding a school bus when said student has immoral or disreputable conduct including vulgar or profane language or threatening language.

The Obion County Board of Education maintains a zero tolerance policy with reference to enforcing Public Law 49-6-4216.

Persons in violation of the above mentioned law will be promptly reported to the proper law enforcement officials and subject to suspension and (or) expulsion in accordance with the provisions of TCA§49-1309 and TCA§49-6-3401.

#### **Driver's License and Compulsory Attendance**

Local school systems are required by law to report to the State any student under the age of 18 who has withdrawn from school (absent unexcused for more than 10 consecutive or 15 total unexcused absences during a single semester). The Department of Safety will revoke the driver's license of a child under 18 not attending school and also deny the issuance of a license to a child seeking driving privileges who is not complying with the Tennessee Compulsory Attendance Law.

#### **Parking and Driving on School Property**

Students who are licensed drivers are allowed to drive to school after purchasing a parking permit. No student is permitted to be in his/her car or in the parking lot during school hours without permission from the office.

Loitering in the parking lot before or after school is not acceptable.

Students are prohibited from driving to the Vocational School. Students wishing to have maintenance done on a vehicle must have *written permission* from a parent as well as that of a school administrator and the Director of the Vocational School.

#### **School Safety Plan**

Each school will develop and distribute to faculty and staff a code system for potentially dangerous situations. Codes for fire, tornado, and earthquakes exist. New codes will be assigned for other possibilities. These codes will be uncomplicated and there should be as few as possible to avoid confusion. Teachers should have a list of codes, readily available, but not posted in their rooms. As with fire, tornado,

and earthquake, these new situations should be periodically practiced through drills.

Each classroom, in each school, should have all doors lockable so that teachers hearing an intruder code could lock all entrances to their classrooms. The locks should only be opened from the outside with a key. All external doors (with exception to the school front entrances) should be kept locked during regular school hours to deter intruders, but free for anyone to exit from the inside.

A cellular telephone will be kept outside the building with its location known and accessible to designated staff members. These phones are to be used for emergencies only.

In the event of power failures or evacuation of the building, schools are to be equipped with loud hailers, bull horns, etc., so that key staff members can communicate with each other.

Schools should have a person assigned to handicapped persons for purposes of assisting them during emergency situations. There should also be a back up person assigned to each of the above mentioned persons.

All buses in the system shall be equipped with communication systems specifically designated for emergency situations.

An evacuation plan shall be designed for each school and on file at the principal's office. Evacuation plans shall also include the local school transportation department as the students may have to be far removed from the building in certain situations.

Certain persons in each school shall be designated to call 911 in case of emergencies.

Only the principal or designee should be allowed to release information to the press during emergency situations, and all other staff members should refer media personnel to the principal or the designee.

Staff members will be informed of existing statutes, rules and regulations which promote school safety through local school inservices. These training activities will include information about the Gun Free Schools Act, reporting incidents to law enforcement authorities and the code of conduct (TCA§49-6-4006). Teacher and staff members will in turn distribute this information to students and parents.

## **LIBRARY**

Libraries shall open one week after the opening of school. School libraries shall close no more than one week prior to the end of school.

All fines shall be ten (10) cents per day for overdue books. Upon a loss of a book, the student shall pay the replacement cost. If no current price can be found, a fee of not less than \$3.50 shall be charged. The price of the book will be returned to the student if the book is found and fine of not more than 50 cents is deducted from this amount. Fine money shall be deposited according to internal accounts procedures. A receipt from the secretary or principal shall be obtained.

Loans of books from school libraries are for students and employees of the Obion County Board of Education.

Gifts accepted shall be left to the discretion of the Librarian and be for library use only.

Money from organizations and individuals shall be spent with the approval of each librarian as they know the needs of each individual library.

AMENDED (2-8-93): The fine for video cassettes and reference books shall be increased to \$1.00 per day.

AMENDED (4-7-97): Computers located in the library will be available for use from the first to the last day of school.

## **FEES**

Fees charged to students fall into two (2) general categories. They are related fees and voluntary fees. Related fees are those charges which are made to students to support the cost of the curriculum in which the student is involved. Voluntary fees are those charges made to students involved. Examples of voluntary fees are club dues, class dues, lockers and locks, parking fees, insurance premiums, and purchase of class rings, yearbooks, etc. No student will be required to participate in these activities or purchase these items and will not be penalized in any way for failure to do so.

It is the Board's desire to hold the cost of related fees to the lowest possible cost to the parents and when funding is adequate to eliminate these fees. The Board also realizes that voluntary fees charged to students causes a financial burden on many parents. The Board, therefore, will try to control the cost of these fees. The Board encourages teachers and administrators to restrict the number of these fees and where possible to reduce the cost.

## **RELATED FEES**

### **Workbook Fees**

Workbook fees are required in some grades and certain classes to supplement textbook materials. Use of workbooks will be determined by teachers, the principal and Supervisor of Instruction. Parents will be informed by the principal of cost of required workbooks and their usage.

### **Bookkeeping Fees**

This fee is for the purchase of a simulated set of books to be used by each student. This set simulates actual bookkeeping practices.

### **Room Fee**

This fee may be charged for the purchase of instructional materials to be used by the student. Parents will be informed as to what the fee charge is and the materials and supplies that are covered by this fee. Restricted to grades K-8.

### **Graduation Fee**

This fee is charged to cover the cost of the student's graduation. This includes cap and gowns, cost of diploma cover, and associated cost. The amount of this fee is determined by the graduating class. The Board feels that due to the fact that graduation exercises are formal occasions and that students dressing in different attire would distract from the ceremony, students who do not pay the graduation fee will not be permitted to participate in graduation exercises.

\*All related fee charges must have prior approval of the Board.

## **FEE SCHEDULE**

Fees may be assessed for the following items:

Classroom Periodicals, Industrial Arts, Lab (Biology, Chemistry, etc.), Agriculture & Home Economics, Band, Chorus, Bookkeeping, Workbooks, Art, Cosmetology Kit, Computer Fees.

## **FEE WAIVERS**

Section 55 of the 1992 Education Improvement Act provides for fee waivers for students receiving free or reduced priced meals. If your child qualifies for free or reduced meals, he (she) may be eligible for waiver of student fees. Contact your local school principal for further information.

## **VOLUNTEER FEES**

Voluntary fees, dues, etc., are charges made to students for participation in school related activities that are not required. No student will be required to participate in these activities or purchase these items and will not be penalized in any way for failure to do so. These fees, dues, and charges are as follows:

### **Parking Fee**

Schools may charge a parking fee to those students who drive automobiles to school. The maximum permissible fee is \$1.00.

### **Club Fees**

Students may be charged dues to membership in various school related clubs. Dues are to be determined by club members.

### **Pictures**

Schools may sell student pictures at prices determined by the photo studio. Parents may purchase desired photos and return remainder to the school.

## **OUT OF STATE TUITION**

Students who are not residents of the State of Tennessee will be charged out of state tuition. No student will be accepted who had discipline or attendance problems.

## **FREE & REDUCED PRICE MEALS**

Students who meet income eligibility requirements may receive free or reduced price meals in the school cafeteria. Application forms may be obtained from the teacher, principal, or cafeteria manager.

## **FOOD SERVICE CHARGE POLICY**

Students in the Obion County School System may charge meals for the amount of one week's lunches. This time frame gives the student leeway in case he/she forgets his/her money. In the event students do not bring money for their meals or make application for free or reduced priced meals, the following procedures will be followed:

1. If the allowed credit limit has been reached, the student will be sent to the principal's office to call a parent for money or will be served an alternate meal.
2. There will be a \$25.00 charge for all returned checks. Persons, who have had a returned check during the school year, must make future payments in cash.

3. No charges will be allowed for the purchase of extra milk.
4. No charges will be allowed for the purchase of breakfast.
5. No charges will be allowed for the purchase of extra ala carte items.

Parents may deposit money into their child's cafeteria account the same as a person would make a deposit into a bank account. At any time parents may request a printout of all meals, extra milk, etc. that their child has purchased in the school cafeteria. This printout will also provide the parent with an account balance.

For school lunch menus, go to [www.obioncountyschools.com](http://www.obioncountyschools.com) and click on the "Cafeteria Menus" button.

Cafeteria payments may be made online by registering at [www.parentonline.net](http://www.parentonline.net) and using a credit card. Student account information may also be accessed anytime at this site.

## **GRIEVANCE PROCEDURES**

Valid complaints and concerns should be addressed to the proper person(s) in the following order.

1. Person immediately responsible (teacher, bus driver, custodian, etc.).
2. School Principal
3. Director of Schools
4. Obion County Board of Education

## **COMMUNICABLE DISEASES**

No child with a contagious disease, or who comes from a home where such prevails, shall enter or remain in school except by certificate from the attending physician.

## **HEAD LICE**

### *Assessing and Addressing the Issue*

The acute and chronic problem of head lice infestation in the school setting shall be approached in the following manner in the Obion County School System:

**ASSESSMENT:** All homeroom teachers will receive in-service training by the school health nurse for signs and symptoms of active louse infestation to include hair shaft measurement of nit location, and checking scalp and nape for redness, rash, or live lice.

ADDRESSING THE ISSUE: The teachers will check their students periodically for louse infestation. Suggested dates are: first of school year, after Christmas and spring break, and as needed.

*If the observation for active lice is positive, the teacher will refer the student to the health nurse for follow-up/recommendations, which include:*

- A. The school health nurse confirms the positive finding.
- B. Attempts will be made to locate the parent/responsible party for discussion of the proposed plan of treatment, which will include immediate implementation of the treatment plan.
- C. If the parent/responsible party cannot be reached or is unable to pick up the student immediately for treatment, the active louse treatment proposal plan with follow up information will be sent home with the student on this same day. Depending on the severity of the infestation, the student may or may not be allowed to return to class.

The student may return to school the following day for readmission with proof of treatment. The proof of treatment may be the box or the actual bottle of medication used or the olive oil treatment that may have been used.

Upon readmission, the school health nurse or principal will recheck the student for active louse infestation before the readmission process is complete. The student must have an admission slip from the principal to return to class.

Retreatment of the student will be enforced after seven (7) days unless “Nix” or the prescription Lindane has been used for treatment.

If a student is found to have a chronic reoccurrence of louse infestation (three times in a semester–90 school days), the principal may require that he/she be free of all nits on the hair shaft as well as be free of live lice before readmission to school. The school health nurse shall make assessment with findings to the principal. If results are negative, the student may return to class. If results are positive, the student must return home with the parent for further treatment.

If louse infestation persists after the above protocol has been followed, the school health nurse may deem it necessary to make an environment evaluation during a home visit.

## **HARASSMENT–FREE SCHOOLS**

You have a right to a Harassment–Free School. Sexual harassment is unlawful and unacceptable. Unwelcome sexual advances, requests for

sexual favors, and other verbal and physical conduct of a sexual nature constitute sexual harassment. Sexual harassment is illegal whether it is initiated by an administrator, teacher, employee, any non-employee or a fellow student.

Because of the importance we place on these types of issues, the Obion County Board of Education has instituted a procedure for investigating harassment complaints. It is our policy to investigate and resolve these issues in a prompt manner. If you have been harassed, or another's conduct creates an intimidating, hostile, or offensive environment, please notify one of the people listed below immediately.

David Huss, Director of Schools or James Faulkner, Title VI/Title IX Coordinator at 731-885-9743.

## **DISCRIMINATION**

Any person who feels they have been discriminated against because of their race, color, or national origin may file a complaint. Complaints can be directed to: David Huss, Director of Schools or James Faulkner, Title VI/Title IX Coordinator at 731-885-9743.

## **SCHOOL CLUBS AND ORGANIZATIONS**

Academic Decathlon, Art Club, Beta Club, DECA, FBLA, FCA, FCCLA, FFA, Foreign Language Club, Key Club, HOSA, National Honors Society, PEP Club, SADD, SGA, SkillsUSA, Sock and Buskin Drama, Warriors of the Ink.

## **SPORTS**

Baseball, Basketball (Boys and Girls), Cross Country (Boys and Girls), Football, Golf (Boys and Girls), Softball, Tennis, Cheerleading, Soccer.

## **WELLNESS**

Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and 90 minutes of physical activity (State Mandated). Improved health optimizes student performance potential and ensures that No Child is Left Behind.

Beginning June 30, 2006, each school will have a wellness committee which consists of faculty members, parents, school nurse, and/or food service personnel. Local wellness goals will be established for each school. In order to comply with this policy parents are encouraged to provide only nutritious foods that adhere to the Tennessee Competitive

Foods Compliance List. A list of these food items may be obtained by going to [snp.state.tn.us](http://snp.state.tn.us) and clicking on Tennessee Competitive Foods Compliance List. Nonfood items may also be provided as favors and rewards. Students will be encouraged to make physical activities a part of each school day.

**Obion County Schools  
2008-2009**

August 6	Work Day (Optional)
August 7	Staff Development
August 8	Staff Development
August 11	Student Registration
August 12	Work Day
August 13	Staff Development
August 14	First Day of Classes
September 1	Labor Day- <b>No School</b>
September 30	Abbreviated Day for students (No lunch served) Parent/Teacher Conference (12:00-6:00)***
October 13	Columbus Day- <b>No School</b>
October 11-19	Fall Break- <b>No School</b>
November 26-30	Thanksgiving Holidays- <b>No School</b>
December 19	½ Day (No lunch served)
Dec. 20-31	Christmas Holidays- <b>No School</b>
January 1	New Year's Day- <b>No School</b>
January 2	<b>No School</b>
January 5	Classes Resume
January 19	Dr. Martin Luther King, Jr. Holiday- <b>No School</b>
February 16	President's Day- <b>No School</b>
April 4-12	Spring Break- <b>No School</b>
April 10	Good Friday
April 20-24	TCAP Testing
May 5-7	Gateway Exams
May 25	Memorial Day- <b>No School</b>
May 29	½ Day- Last day of school for students (No lunch Served)
June 2	Report Card Day

\*\*\*Lottery Scholarship Information Day

Please **SIGN AND RETURN THIS PAGE** to your child's homeroom teacher as soon as possible. *Keep the rest of the material for reference.*

**STUDENT PERMISSION TO USE  
ELECTRONIC INFORMATION SERVICES AND NETWORKS  
IN THE OBION COUNTY SCHOOL SYSTEM  
STUDENT SECTION (Required)**

Student  
Name \_\_\_\_\_  
(Last) (First) (MI)

Social Security Number \_\_\_\_\_ Grade \_\_\_\_\_

I have read the Obion County School System Acceptable use Policy and agree to abide by the provisions. I understand that violation of the use provisions may constitute suspension or revocation of network privileges and/or disciplinary action.

Student  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**SPONSORING PARENT or GUARDIAN (Required)**

I have read the Obion County School System Acceptable use Policy. I understand that administrators of the Obion County School System network have taken reasonable precautions to ensure that controversial material it not accessible. Nevertheless, I understand that materials which may be offensive to some may still be available and have discussed with my child appropriate use of such materials. I hereby give my permission for my child to use Internet service in the Obion County School System under appropriate supervision.

Parent/Guardian  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

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**CODE OF BEHAVIOR AND DISCIPLINE  
FOR THE OBION COUNTY SCHOOL SYSTEM  
SPONSORING PARENT OR GUARDIAN (Required)**

I hereby certify that I am the parent or legal guardian of (Student's Name) and I have received, read and understand the Code of Behavior and Discipline contained herein. Any questions or concerns may be directed to the principal of the Obion County school my child attends.

Parent/Guardian  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**STUDENT SECTION (Required)**

As a student in the Obion County School System, I hereby certify that I have received instructions and understand my responsibility in abiding by all rules and regulations in this Code of Behavior and Discipline.

Student \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
**THIS PAGE WILL BECOME A PART OF YOUR CHILD'S  
PERMANENT RECORD IN THE OBION COUNTY SCHOOL  
SYSTEM. SHOULD ANY OF THIS INFORMATION CHANGE IT IS  
YOUR RESPONSIBILITY TO NOTIFY THE SCHOOL.**